

GIDEON'S GARAGE SAFETY BRIEFING

WINTER/SPRING 2020

FARLEY COMMUNITY CHURCH

NOVEMBER 16TH, 2019

AGENDA

- Themes
- Access
- PPE (Personal Protection Equipment)
- Cleanliness
- Tools
- Lifts
- Noise
- Future tools
- Schedule
- Paperwork
- Questions



THEMES THROUGHOUT THIS BRIEFING

1. The Garage was built to be used
 1. of course for fixing vehicles
 2. more importantly – for ministry
This is a great way to invite people to our church family!!
2. Use it safely
 1. Protect yourself
 2. Protect our Church and ministry
3. Be considerate of our neighbors, other ministries, etc.



ACCESS

- Only members of Farley Community Church will be allowed to use the garage outside of scheduled events
- Non-Church Members **MUST** be accompanied at all times by a Farley Church Member.
- Members must sign the safety and policy briefing every six months to get the door combination
- Complete the sign-in log each time you access the garage
- **No man works alone** – you must have another person with you to access the garage
- Bathroom key is available by the entry door – look for the wrench. Be aware that the bathroom may be winterized



Locking and Unlocking

From the outside:

To Lock

1. Press the Schlage button.*
2. Rotate the thumbturn away from the hinges.



* If the Turn Lock feature is disabled, a valid User Code must be entered to lock the door. See **Enable or Disable Lock & Leave** on page 12.

To Unlock

- » If lighting is low, press the Schlage button to illuminate the keypad before beginning.
1. Enter a User Code into the keypad.
 2. Rotate the thumbturn toward the hinges.



PPE

(PERSONAL PROTECTION EQUIPMENT)

- The following items of PPE are provided for your use:
 - Eye Wash Station
 - Gloves
 - Safety Glasses
 - Rubber Apron
 - 2 ABC Fire Extinguishers
- Please notify Todd Zelenka, Tony Salas, or Joel Mason if any of this equipment needs to be replaced



CLEANLINESS

- Each member is responsible for leaving the garage clean and secured
 - All electrical equipment (air compressor, fans, heaters, etc.) must be turned off when you leave
 - Return all hose and cord reels to the retracted position
 - Return rechargeable tools to the charging stations
 - Close both rolling doors – Opener locks door automatically
 - Turn the deadbolt on the entry door
 - Close both fence gates
- No vehicles or parts may be stored outside of the garage
- If you drain a fluid, you must take it with you. Take large trash items with you
- No automotive fluids poured down the sink
- No vehicles or parts can be stored outside the garage
 - Overnight storage for a long project is permissible but not guaranteed: coordinate with Car Care Clinic Lead – Todd Zelenka
 - Complete vehicles can be stored in the parking spots by the dumpster

TOOLS

- Tools are to be returned to their storage location after each use
- Allow time for the air compressor to build up pressure. Be sure to turn it off when you leave
- Tools may not be taken from the garage without approval from the Car Care Clinic Lead – Todd Zelenka
- Choose the safest option for your work: For example if you choose to jack a vehicle, be sure to use jack stands. Also, consider placing the wheels under the vehicle for extra safety



LIFTS

<https://www.youtube.com/watch?v=y3Y-JTl3gzs>

- Scissor lift is available for all users – Manual available on Farley Men's Ministry Website
- Two post lift requires a sign off from Jeff Slagle



NOISE

- City of Huntsville noise ordinances must be observed
- Garage users must be considerate in regards to noise level with the nearby houses



FUTURE TOOLS

- Suggestions welcome
- Considering – Tire balancer and changing equipment, cherry picker, Air Conditioning Tools, etc.



SCHEDULE

Event	Car Care Clinic	Open Garage Day
Focus	Community	Farley Members
	9-Nov-2019	14-Dec-2019
	11-Jan-2020	8-Feb-2020
	14-Mar-2020	11-Apr-2020
	9-May-2020	13-Jun-2020
	11-Jul-2020	8-Aug-2020
	12-Sep-2020	10-Oct-2020
	14-Nov-2020	12-Dec-2020

PAPERWORK

- Sign the clipboard stating that you attended this meeting
- Sign the acknowledgement form
 - Take a copy for your records
- See Joel for the combination
- See Jeff Slagle if you want to use the two post lift
- Now you have an access code!

WRAP-UP & QUESTIONS

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- Access
- Cleanliness
- Tools
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